



INLAND
EMPIRE
HIV
PLANNING
COUNCIL

351 N. Mt. View Ave • San Bernardino, CA 92415-0010
(909) 693-0750
Website: www.iehpc.org

Riverside/San Bernardino California Transitional Grant Area

Cameron Kaiser, MD
County Health Officer Co-Chair

Shelia Cromwell-Nieve
Community Co-Chair

Bylaws Committee

Thursday, December 8, 2016

10:00 – 12:00pm

Meeting Location

San Bernardino County Public Health

351 N. Mt. View

Planning Council Conference Room, B15

San Bernardino, CA 92415

(909) 693-0750

These facilities are in compliance with the Americans with Disabilities Act of 1992.

Agenda

10:00am	1. Call to Order	G. French
	<ul style="list-style-type: none"> ▪ Roll Call* ▪ Introductions 	
	2. Public Comments¹	Members of the Public
	3. Members Privilege	PC Members
	4. Approval of Agenda²	G. French
	4.1 Approve October 6, 2016 Agenda	
	5. Approval of Minutes²	G. French
	5.1 Minutes of 9.1.16 committee meeting	
	6. Old Business²	Committee Members
	6.1 None	
	7. New Business	
	7.1 Review and Revise PC Bylaws [^]	
	8. Public Comments¹	Members of the Public
	9. Members Privilege	PC Members

	10. Review of Action Item	PC Staff
	11. Agenda Setting for Next Meeting TBD HIV Planning Council Conference Room	PC Members/ G. French
	12. Roll Call*	PC Staff
12:00pm	13. Adjournment	G. French

¹ Public Comments: Any member of the public may address this meeting on items of interest that relate to the Ryan White CARE Act by completing a speaker slip to indicate their interest in addressing the Planning Council. A three-minute limitation will normally apply to each member of the public who wishes to comment, unless waived by the Chair.

² The agenda item may consist of a discussion and a vote. Public comments can be made prior to each Planning Council vote.

* Members must be present at both roll calls to receive credit for meeting attendance.

** Copies can be obtained at the I.E.H.P.C. office and will be available at the meeting.

^ Copy will be provided at the meeting.

Requests for special accommodations (e.g., language translation) must be received 72 hours prior to the date of the meeting. Contact PC Support at (909) 693-0750.

All meetings of the Planning Council and its committees are open to interested parties from the general public. Notices are posted in compliance with the California Brown Act. Information regarding Planning Council meetings, and/or minutes of meetings are public records and are available upon request from the Planning Council Support Staff by calling (909) 693-0750 or by visiting the website <http://www.iehpc.org>.

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Bylaws Committee

Thursday, October 6, 2016
9:00 – 10:00am

Meeting Location

San Bernardino County Public Health
351 N. Mt. View
Planning Council Conference Room, B15
San Bernardino, CA 92415
(909) 693-0750

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Minutes

Members: A. Jacobson, C. Smith, G. French, L. White

Staff: A. Fox

Public: T. Evans (pending BOS approval); J. Romos

9:15am 1. Call to Order G. French

- Roll Call*
- Introductions

2. Public Comments¹ Members of the Public

NONE

3. Members Privilege PC Members

G. French – the Bylaws were approved by the Council on 2014, but was stalled with the Grantee.

4. Approval of Agenda² G. French

4.1 Approve October 6, 2016 Agenda

There was a motion to approve the October 6, 2016 agenda.

M/S/C: L. White, D. Huntsman – No Abstentions

5. Approval of Minutes² G. French

5.1 Minutes of 9.1.16 committee meeting

There was a motion to approve the 9.1.16 minutes. M/S/C: D. Huntsman, L. White – D. Huntsman Abstained.

6. Old Business² Committee Members

6.1 Review and Revise PC Bylaws ^

The committee is waiting to get feedback from both Administration and County Counsel.

7. New Business

7.1 Review and Revise PSRA Process (A-1)

The committee discussed the importance of members taking part of data training opportunities. The members discussed if the data training that is offered prior to the PSRA be strongly encouraged or a requirement. Some members shared that the State rep on the Council felt that some members did not seem to make informed decisions during the PSRA. The committee agreed that the data training should be a member requirement. The committee wanted to add an option of being able to use the Polling Software during the prioritizing of services during PSRA.
 There was a motion to approve the revisions in the PSRA Process. M/S/C: A. Jacobson, L. White – No Abstentions

8. Public Comments¹ Members of the Public
NONE

9. Members Privilege
 A. Jacobson questioned why he was not allowed to be part of the Consumer Caucus during the PSRA. He was informed that the no Planning Council member was allowed to be part of the Consumer Caucus. The purpose of the Caucus is to get input from Consumers from TGA and present that input to the Planning Council. PC Members

10. Review of Action Item
 Staff will:
 1. Send a copy of the bylaw revisions to D. Huntsman
 2. Send tentative dates for the 2017 PSRA to D. Huntsman
 3. Re-word Verbiage for PSRA Process revisions
 4. Contact County Counsel regarding the status of Bylaws/MOU PC Staff

11. Agenda Setting for Next Meeting PC Members/ G. French
 January 5, 2017 (tentative)
 HIV Planning Council Conference Room

12. Roll Call* PC Staff

10:15am 13. Adjournment G. French

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