



INLAND
EMPIRE
HIV
PLANNING
COUNCIL

San Bernardino County
Department of Public Health
351 N. Mt. View • San Bernardino, CA 92415-0100
(909) 693-0750
Website: www.iehpc.org

Riverside/San Bernardino California Transitional Grant Area

Cameron Kaiser, MD
County Health Officer Co-Chair

Shelia Cromwell-Nieve
Community Co-Chair

Council Development/EAM Committee

Thursday January 5, 2017

10:30am-11:30am

Meeting Location

San Bernardino County Public Health
HIV Planning Conference Room B15
351 N. Mt. View Ave
San Bernardino, CA
(909) 693-0750

Teleconferencing Location

Desert AIDS Project
Situation Room
1695 N. Sunrise Way
Palm Springs, CA 92262
(760) 323-2118

These facilities are in compliance with the Americans with Disabilities Act of 1992.

Agenda

10:30am

1. Call to Order

- Roll Call*
- Introductions

G. French

2. Approval of Agenda²

4.1 Approve January 5, 2017 Agenda

G. French

3. Approval of Minutes²

5.1 Minutes of 10.6.16 committee meeting

G. French

4. Evaluation of the Administrative Mechanism

4.1 Review PC Member Responsibility Survey Results

G. French

5. Council Development Reports²

- 5.1 Council Development Report
 - A. Attendance logs (A-1)
 - B. CDC Report (A-2)

G. French

6. Old Business

7. New Business²

- 7.1 Review Interview Recommendations J. Goodro
- 7.2 HRSA Technical Assistance regarding Roles and Responsibilities – February Training

7.3 PC Roster Update/Status

8. Public Comments¹

Members of the Public

9. Members Privilege

PC Members

10. Review of Action Items

PC Staff

11. Agenda Setting for Next Meeting

March 3, 2017

HIV Planning Council Conference Room

G. French/Committee

12. Roll Call*

PC Staff

11:30am

13. Adjournment

G. French

¹Public Comments: Any member of the public may address this meeting on items of interest that relate to the Ryan White CARE Act by completing a speaker slip to indicate their interest in addressing the Planning Council. A three-minute limitation will normally apply to each member of the public who wishes to comment, unless waived by the Chair.

² The agenda item may consist of a discussion and a vote. Public comments can be made prior to each Planning Council vote.

* Members must be present at both roll calls to receive credit for meeting attendance.

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Servicios en Español: Notificación para servicios de intérprete deben de someterse setenta y dos horas de anticipo. Por favor llame (909) 693-0750.

2017-18 Planning Council Membership Attendance Log

LEGEND: 1 = Attended Mtg; A = Absent

NM - No Meeting Held; NY = Not Yet a Member; LOA = Leave of Absence , AA =Approved Absence

CD = Disbanded Committee; L/E = Arrived Late/Left Early; NQ - No Mtg due to Lack of quorum

	Member & County		Committee Meeting	MAR	APR	MAY	JUN	JUL	SEP	NOV	JAN
1	Katz	Marjorie	PSRA								
		State	PC								
2	Chan	Jerry	PC								
		SB	Standards								
			CCC								
			PSRA								
3	Bridges-Cobb	Claudette	PC								
		State	PSRA								
4	Perez	Victor RIV	PC								
			Finance								
			Bylaws								
			PSRA								
5	Romos	Jorge SB Membership Pending	PC								
			CCC								
			CDC/EAM								
			Planning								
			Empowerment								
6	Cromwell	Shelia SB	PC								
			CCC								
			Empowerment								
			PSRA								
7	French	Gregory RIV Term Out Dec 2016	PC								
			Bylaws								
			Finance								
			CDC/EAM								
			Empowerment								
8	Huntsman	Danielle RIV	PC								
			Bylaws								
			Standards								
			PSRA								
9	Kaiser, MD	Cameron	PC								
		RIV	PSRA								
10	Maldonado	Gabriel RIV	PC								
			Empowerment								
			Finance								
			PSRA								

	Member & County		Committee Meeting	MAR	APR	MAY	JUN	JUL	SEP	NOV	JAN
11	Ohikhuare, MD	Maxwell	PC								
		SB	PSRA								
12	Taylor	Jeff	PC								
		RIV	CDC								
			Empowerment								
			PSRA								
13	White	Lloyd	PC								
		SB	Bylaws								
			Empowerment								
			Finance								
			Planning								
			CCC								
			CDC								
			Standards								
			PSRA								
14	Welden	Zayda	PC								
		RIV	CCC	1							
			Planning	1							
			Standards	1							
15	Smith	Curtis	PC								
		RIV	Planning	LOA							
			Empowerment	LOA							
			CDC	LOA							
16	Jacobson	Aaron	PC								
		SB	Empowerment	1							
			Planning	1							
			Standards	1							
			AD-HOC								
17	Menephee	Robert	PC								
		RIV	Empowerment	A							
			CDC	A							
			CCC	A							
			AD-HOC								
18	Smith	Kalayah	PC								
		RIV	CCC								
			PSRA								



**Inland Empire HIV Planning Council
Council Development Committee Report
1-Dec-16**

Membership Status			
The IEHPC Membership can total 18-32 members			
17			
Riverside Region is currently represented by <u>11</u> members.			
San Bernardino is currently represented by <u>4</u> members.			
There is currently <u>2</u> members representing the State.			
Recent Resignations/ Terminations			
Member Names	County	Effective Date	
Request for Application			
Name	County	Date Sent	
Winnie Kimani (Part C)	SB	12/7/2016	
Lindsey Sisti (HOPWA)	RIV	12/2/2016	
Membership Applications Received			
Name	County	Date Received by PCS / Date Reviewed	
Justin Goodro	RIV	9/22/2016	9/23/2016
Applicants Attending Meetings			
Name	County	Committee Mtgs	Planning Council Mtgs
Justin Goodro	RIV	3	1
Scheduled Interviews			
Name	County	Date of Interview	
BOS Approval in Process			
Name	County	Anticipated PC Approval Date	
Jorge Romos	SB		

Matrix for Planning Council Membership Categories - Riverside/San Bernardino, CA TGA

HRSA Copy

Mandated Categories of Representation and Reflectivness of the Epidemic in the TGA		Race/Ethnicity and Gender									
		White, Not Hispanic		Black, Not Hispanic		Hispanic		Asian/Pacific Islander		Am. Indian/Alaska Native/Other	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
1	Healthcare providers, including Federally Qualified Health Centers	1									
2	CBOs serving affected populations and AIDS service organizations (ASOs).					1					
3	Social service providers, including housing and homeless services providers.							1			
4	Mental health providers.						1*				
5	Substance Abuse Providers						1*				
6	Local Public Health Agencies			1							
7	Hospital planning agencies or other health care planning agencies.					1					
8	Affected communities, including PLWH and historically underserved subpopulations.	2		3	1						
	Representative of individuals co-infected with HIV and Hepatitis										
	Representative of a local Federally recognized Native American Tribe										
9	Non-elected community leaders										
10	State Medicaid Agency				1						
11	State Part B Agency		1								
12	Part C grantees.										
13	Part D grantees, or if none present, representatives of organizations addressing the needs of children, youth, and families with HIV.			1	1						
14	Grantees of other Federal HIV programs, including HIV prevention programs		1								
15	Representatives of formerly incarcerated PLWH.										
TOTAL		3	2	5	3	2	1	1			
TOTAL Non-Aligned PLWH		2	0	4	2	1	0	0		0	
*one person fulfilling multiple reflectivness categories											

- ^^Not yet PC/Board approved

17

9

Matrix for Planning Council Membership Categories - Riverside/San Bernardino, CA TGA

Council Approved Copy

Mandated Categories of Representation and Reflectivness of the Epidemic in the TGA		White, Not Hispanic		Black, Not Hispanic		Hispanic		Asian/Pacific Islander		Am. Indian/Alaska Native/Other	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
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2	CBOs serving affected populations and AIDS service organizations (ASOs).										
3	Social service providers, including housing and homeless services providers.							1			
4	Mental health providers.						1*				
5	Substance Abuse Providers						1*				
6	Local Public Health Agencies			1							
7	Hospital planning agencies or other health care planning agencies.										
8	Affected communities, including PLWH and historically underserved subpopulations.	2		3	1	1					
	Representative of individuals co-infected with HIV and Hepatitis										
	Representative of a local Federally recognized Native American Tribe										
9	Non-elected community leaders						1				
10	State Medicaid Agency				1						
11	State Part B Agency		1								
12	Part C grantees.										
13	Part D grantees, or if none present, representatives of organizations addressing the needs of children, youth, and families with HIV.			1	1						
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*one person fulfilling multiple reflectivness categories											

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17
9

**Table 4: Reflectiveness of Non-aligned Consumers and
Planning Council Members by Demographic Group
Council Approved Copy**

TGA: Riverside/San Bernardino, California

Total Authorized Members according to the Bylaws:

12/31/2016 17

Total Non-Aligned Consumers: 9

Percent Non-Aligned Consumers: 52.9%

Race/Ethnicity	Living with HIV/AIDS in the TGA through 12/31/14		Members of the Planning Council		Non- Aligned Consumers on Planning Council	
	Number	Percent	Number	Percent	Number	Percent
White, not Hispanic	4442	49.5%	5	29.4	2	22.2
Black, not Hispanic	1417	15.8%	8	47.1	6	66.7
Hispanic	2820	31.4%	3	17.6	1	11.1
Asian/Pacific Islander	161	1.8%	1	5.9	0	0.0
American Indian/Alaska Native/Other	38	0.4%	0	0.0	0	0.0
Multi-Race	100	1.1%	0	0.0	0	0.0
Unkown	2	0.0%	0	0.0	0	0.0
Total	8980	100.0%	17	100.0	9	100.0
Gender						
Male	7756	86.4%	11	64.7	7	64.7
Female	1224	13.6%	6	35.3	2	35.3
Total	8980	100.0%	17	100.0	9	100.0

Note: Modes of transmission should be considered when constructing reflective PLWH membership, but are not required.

Table 4: Reflectiveness of Non-aligned Consumers and Planning Council Members by Demographic Group
HRSA Copy

TGA: Riverside/San Bernardino, California

Total Authorized Members according to the Bylaws:

Total Members as of 12/31/16 17

Total Non-Aligned Consumers: 9

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Total	8980	100.0%	17	100.0	9	100.0
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Planning Council Training Schedule and Workplan

<i>Jan-17</i>	<i>Feb-17</i>	<i>Mar-17</i>	<i>Apr-17</i>
Required Documents & Available Forms- (PC Staff) Review Roberts rules of Orders	HRSA Technical Assistance Membership Roles/Responsibilities	No Council Meeting	PSRA Training; Part B
<i>May-17</i>	<i>Jun-17</i>	<i>Jul-17</i>	<i>Aug-17</i>
No Council Meeting		PS&RA Training PS&RA Summit	No Council Meeting
<i>Sep-17</i>	<i>Oct-17</i>	<i>Nov-17</i>	<i>Dec-17</i>
No Council Meeting	No Council Meeting		No Council Meeting

Other training possibilities, to be scheduled:



San Bernardino County
Department of Public Health
351 N. Mt. View • San Bernardino, CA 92415-0100
(909) 693-0750
Website: www.iehpc.org

Riverside/San Bernardino California Transitional Grant Area

Cameron Kaiser, MD
County Health Officer Co-Chair

Shelia Cromwell-Nieve
Community Co-Chair

Council Development/EAM Committee

Thursday October 6, 2016

10:00am-11:00am

Meeting Location

San Bernardino County Public Health
HIV Planning Conference Room B15
351 N. Mt. View Ave
San Bernardino, CA
(909) 693-0750

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Minutes

Members: A. Jacobson, C. Smith, G. French, L. White

Staff: A. Fox

Public: J. Romos, T. Evans (pending BOS approval)

10:20am	1. Call to Order <ul style="list-style-type: none"> ▪ Roll Call* G. French ▪ Introductions
	2. Public Comments¹ <p style="text-align: center;">NONE Members of the Public</p>
	3. Members Privilege <p style="text-align: center;">NONE PC Members</p>
	4. Approval of Agenda² 4.1 Approve October 6, 2016 Agenda There was a motion to approve the October 6, 2016 agenda. M/S/C: L. White, A. Jacobson. – No Abstentions G. French
	5. Approval of Minutes² 5.1 Minutes of 9.1.16 committee meeting There was a motion to approve the 9.1.16 Minutes. M/S/C: A. Jacobson, L. White. – No Abstentions G. French
	6. Review and Approve PC Member Responsibility Survey G. French 6.1 Planning Council Responsibility Survey (A-1)

The committee reviewed the Planning Council's "Responsibility Survey, the committee will send out to Council.
There was a motion to send survey to Council. M/S/C:
A. Jacobson, C. Smith. – No Abstentions

7. Council Member Interview

7.1 Interview J. Romos

A. Fox noted that J. Romos agreed to be interviewed during the CDC/EAM meeting and not at another time, because of schedules. The committee interviewed Jorge Romos. There was a motion to recommend Jorge Romos for Council membership.
M/S/C: A. Jacobson, L.White. - No Abstentions.

G. French

8. Public Comments¹

NONE

Members of the Public

9. Members Privilege

NONE

PC Members

10. Review of Action Items

Staff will:

1. Agendize the committee recommendations on the November 17th Council Agenda
2. Mail Council Responsibility Survey to Council members.

PC Staff

11. Agenda Setting for Next Meeting

January 5, 2016

HIV Planning Council Conference Room

G. French/Committee

12. Roll Call*

PC Staff

10:50am

13. Adjournment

G. French

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