



# CONSUMER EMPOWERMENT COMMITTEE MEETING

Thursday, September 19, 2019

1:00 pm – 2:00 pm

<u>Meeting Location</u> First Congregational United Church of Christ 3041 North Sierra Way San Bernardino, CA 92405 (909) 229-4399	<u>Teleconferencing Location***</u> Desert AIDS Project 1695 N. Sunrise Way • Palm Springs, CA 92262 (760) 323-2118
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## AGENDA

### Meeting

1:00 pm

- |    |   |                       |
|----|---|-----------------------|
| 1. | <u>Call to Order</u>  | C. Smith              |
|    | <ul style="list-style-type: none"> <li>• Roll Call* (PCS Staff)</li> <li>• Introductions</li> </ul>   |                       |
| 2. | <u>Approval of the Agenda</u> <sup>2</sup>  | C. Smith              |
|    | <b>2.1 Request motion to approve the Agenda for September 19, 2019</b>  |                       |
|    | <ul style="list-style-type: none"> <li>a. Motion to approve the Agenda for September 19, 2019</li> <li>b. M/S/C A</li> </ul>  |                       |
| 3. | <u>Approval of the Minutes</u> <sup>2</sup>   | C. Smith              |
|    | <b>3.1 Request motion to approve the minutes for May 23, 2019 (A-1)</b>   |                       |
|    | <ul style="list-style-type: none"> <li>a. Motion to approve the Minutes for March 7, 2019</li> <li>b. M/S/C</li> </ul>  |                       |
| 4. | <u>Old Business</u>   | C. Smith              |
|    | <b>4.1 Consumer Training Plan</b>   |                       |
|    | <ul style="list-style-type: none"> <li>i. Update on Consumer Training Program</li> <li>ii. Review Training schedule (A-2)</li> </ul>  |                       |
|    | <b>4.2 Discuss Upcoming Empowerment Events</b>  |                       |
|    | <ul style="list-style-type: none"> <li>i. Name of events; leads; participate; and what are the dates (A-3)</li> <li>ii. Tabling Sign-up sheets (A-4 &amp; A-5)</li> <li>iii. Marketing/ Funding strategies</li> </ul> |                       |
| 5. | <u>New Business</u>   | C. Smith              |
|    | <b>5.1</b>  |                       |
| 6. | <u>Public Comments</u>  | Members of the Public |



	<b>6.1</b>	
<b>7.</b>	<b><u>Members Privilege</u></b>	<b>PC Members</b>
	<b>7.1</b>	
<b>8.</b>	<b><u>Review of Actions Items</u></b>	<b>PCS Staff</b>
	<b>8.1 <u>Support Staff</u></b>	
	i.	
	ii.	
<b>9.</b>	<b><u>Agenda Setting for Next Meeting</u></b>	<b>C. Smith</b>
	<b>9.1</b>	
	<b>9.2</b>	
	<b>9.3</b>	
<b><u>Consumer Empowerment Committee</u></b>		
<b>TBA</b>		
<b>(909) 229-4399</b>		
<b>10.</b>	<b><u>Roll Call*</u> (PCS Staff)</b>	<b>C. Smith</b>
<b>11.</b>	<b><u>Adjournment</u></b>	<b>C. Smith</b>

11:45 pm

<sup>1</sup> Public Comments: Any member of the public may address this meeting on items of interest that relate to the Ryan White CARE Act by completing a speaker slip to indicate their interest in addressing the Planning Council. A three-minute limitation will normally apply to each member of the public who wishes to comment, unless waived by the Chair.

<sup>2</sup> The agenda item may consist of a discussion and a vote. Public comments can be made prior to each Planning Council vote.

\* Members must be present at both roll calls to receive credit for meeting attendance.

\*\* Attachment was not available at time of printing, but will be available at the meeting.

Requests for special accommodations (e.g., language translation) must be received 72 hours prior to the date of the meeting. Contact PC Support at (909) 229-4399

All meetings of the Planning Council and its committees are open to interested parties from the general public. Notices are posted in compliance with the California Brown Act. Information regarding Planning Council meetings, and/or minutes of meetings are public records and are available upon request from the Planning Council Support Staff by calling (909) 229-4399 or by visiting the website <http://www.iehpc.org>.

Servicios en Español: Notificación para servicios de intérprete deben de someterse setenta y dos horas de anticipo. Por favor llame (909) 229-4399

**ATTACHMENT A-1****CONSUMER EMPOWERMENT COMMITTEE MEETING**

Thursday, May 23, 2019

12:30 pm – 1:30 pm

<u>Meeting Location</u>	<u>Teleconferencing Location***</u>
First Congregational United Church of Christ 3041 North Sierra Way San Bernardino, CA 92405 (909) 229-4399	Desert AIDS Project 1695 N. Sunrise Way • Palm Springs, CA 92262 (760) 323-2118

*These facilities are in full compliance with the Americans with Disabilities Act of 1992*

**Attendance**

<b>Members:</b>	C. Smith, K. Sellons, M. Frazier, N. Lustre, J. Ruiz-Romo
<b>PCS Staff:</b>	B. Ramsey, J. Jones, R. Gonzalez
<b>County Counsel:</b>	N/A
<b>RWP:</b>	N/A
<b>Public:</b>	Sign-In Sheet on File

**MINUTES****Meeting**

10:30 am	1. <b><u>Call to Order</u></b>	C. Smith
	<ul style="list-style-type: none"> <li>• Roll Call* (PCS Staff)</li> <li>• Introductions</li> </ul>	
	2. <b><u>Approval of the Agenda</u></b> <sup>2</sup>	C. Smith
	2.1 <b><u>Request for a motion to approve the Agenda for May 23, 2019</u></b>	
	<ul style="list-style-type: none"> <li>a. A motion was made to approve the Agenda for May 23, 2019</li> <li>b. M/S/C N. Lustre/K. Sellons / Carried</li> </ul>	
	3. <b><u>Approval of the Minutes</u></b> <sup>2</sup>	C. Smith
	3.1 <b><u>Request for a motion to approve the minutes for March 7, 2019</u></b>	
	<ul style="list-style-type: none"> <li>a. Motion made to approve the Minutes for March 7, 2019</li> <li>b. M/S/C N. Lustre/M. Frazier/Carried</li> </ul>	
	4. <b><u>Old Business</u></b>	C. Smith
	4.1 <b><u>Review of Empowerment Calendar of Events</u></b>	
	<ul style="list-style-type: none"> <li>i. African American Women/Girls HIV/AIDS Awareness event was held</li> </ul>	B. Ramsey

**Discussion Only**

on March 9. Sponsored by Janssen Pharmaceuticals. Keynote speaker  
Was Dr. Christina Madison Associated Professor of Pharmacy Practices  
at Roseman University of Health Services; a panel consisting  
of consumers, providers, seniors and youth. Those in attendance  
enjoyed the day. Looking for ways to boost attendance.

- ii. Reviewed updated calendar and noted selected events the Council  
will participate in: Nat'l HIV/AIDS & Aging Awareness 9/18: Desert  
AIDS Walk 10/19: Palm Springs Pride 11/19: and World AIDS Day 12/1:  
Event Leads: K. Sellons-Aging event: C. Smith-AIDS Walk: Mr. Frazier  
World AIDS Day.

**4.2 Update on Consumer Training Plan****R. Gonzalez**

Review started but was tabled by B. Ramsey for further review additional  
changes required. Completed Plan to be presented at next CDC meeting.

**5. New Business****C. Smith****5.1 Nat'l Asian & Pacific Islander HIV/AIDS Awareness Day Presentation**

API HIV/AIDS Awareness Day was Sunday May 19. The Council recognized the day  
with postings on its social media sites. N. Lustre acted as lead for possible event  
and R. Gonzalez was the PCS Staff assigned to assist. Experienced difficulty in  
community/agency involvement. Committee to explore ways to optimize  
engagement opportunities.

**6. Public Comments****Members of the Public**

None

**7. Members Privilege****PC Members**

None

**8. Review of Actions Items****PCS Staff****8.1 Support Staff**

- i. Update Consumer Training Plan for completion by next CDC meeting  
ii. Continue to engage the API community

**9. Agenda Setting for Next Meeting****C. Smith****Consumer Empowerment Committee****August 29, 2019****First Congregational Church San Bernardino****3041 North Sierra Way, San Bernardino, CA 92405 - (909) 229-4399****10. Roll Call\* (PCS Staff)****C. Smith**

11:45 pm

**11. Adjournment****C. Smith**



# 2019 Inland Empire HIV Planning Councils' HIV UNIVERSITY Course Overview

Inland Empire HIV Planning Council

3041 North Sierra Way, San Bernardino, CA 92405

## Week 1 Theme Before Dx SEPTEMBER 19

- Program Overview
- House Keeping, Logistics, and Ground Rules
- Introductions and Expectations
- Ice Breaker
- Intro to Project- Before Dx
- Introduction to Community Resources Project
- HIV 101
- HIV Prevention
- Health Literacy

## Week 2 Theme Before Dx OCTOBER 3

- House Keeping, Logistics, and Ground Rules
- Introductions and Expectations
- Ice Breaker
- Cultural Humility
- Roberts Rules of Order
- Project- Before Dx
- Community Resources Project



## Week 3 Theme Before Dx OCTOBER 10

- House Keeping, Logistics, and Ground Rules
- Introductions and Expectations
- Leadership
- Intersectionality
- Ice Breaker
- Project- Before Dx
- Community Resources Project

## Week 4 Theme Dx OCTOBER 17

- House Keeping, Logistics, and Ground Rules
- Introductions and Expectations
- Ice Breaker
- Intro to HIV Care Continuum
- Ryan White HIV/AIDS Program
- Panel: RW Service Providers
- Intro to part 2 of Project- Dx
- Community Resources Project

## Week 5 Theme Dx OCTOBER 24

- House Keeping, Logistics, and Ground Rules
- Introductions and Expectations
- Designing HIV Care Services: How to Best Meet the Need
- Laying the Foundation to Getting to Zero
- Needs Assessment
- Ice Breaker
- Project- Dx
- Community Resources Project

## Week 6 Theme Dx OCTOBER 31

- House Keeping, Logistics, and Ground Rules
- Introductions and Expectations
- Ice Breaker
- Overview of HIV Care Funds
- Introduction to Data/Epidemiology
- Project- Dx
- Community Resources Project



## Week 7 Theme After Dx NOVEMBER 7

- House Keeping, Logistics, and Ground Rules
- Introductions and Expectations
- Ice Breaker/Team Building Activity
- Intro to part 3 of Project- After Dx
- **Planning Council Overview**
- Panel: Planning Council Members
- Council Application Process/Forms
- Community Resources Project

## Week X NOVEMBER 14

- Attend Inland Empire HIV Planning Council Meeting

## Week 8 Theme After Dx NOVEMBER 21

- House Keeping, Logistics, and Ground Rules
- Introductions and Expectations
- Ice Breaker/Team Building Activity
- **Ryan White Standards of Care/Performance Measures**
- **Policies and Procedures: PB & J Exercise**
- Project- After Dx
- Community Resources Project

## Week 9 Theme After Dx DECEMBER 12

- House Keeping, Logistics, and Ground Rules
- Introductions and Expectations
- Ice Breaker/Team Building Activity
- **Mentoring**
- **Advocacy 101 (vs. Community Planning)**
- Project Presentations
- Community Resources Project

## Week 10 Graduation DECEMBER 19

- Graduation Luncheon

**ATTACHMENT A-3****CONSUMER EMPOWERMENT ACTIVITY SCHEDULE**

	<b><u>EVENT</u></b>	<b><u>DATE</u></b>	<b><u>LEAD</u></b>
1.	National HIV & Aging Awareness Day	September 18, 2019	Keith Sellons
2.	Desert AIDS Walk	October 19, 2019	Curtis Smith
3.	Palm Springs Pride	November 2 <sup>nd</sup> & 3 <sup>rd</sup> 2019	Napoleon Lustre
4.	World AIDS Day	December 1 <sup>st</sup>	Michael Frazier





Maxwell Ohikhuare, MD  
County Health Officer Co-Chair

Curtis Smith  
Community Co-Chair

**IEHPC DESERT AIDS WALK SCHEDULE  
SATURDAY, OCTOBER 19, 2019**

**PERSON #1**

**PERSON #2**

10/19/19	TIME 8:00 am	TABELING NAME • EMAIL • PHONE (Please Print)	10/19/19	TIME 8:00 pm	TABELING NAME • EMAIL • PHONE (Please print)
<b>S A T U R D A Y</b>	6:00 am 8:00 am	N =	<b>S A T U R D A Y</b>	6:00 am 8:00 am	N =
		E =			E =
		P =			P =
	8:00 am – 10:00 am	N =		8:00 am - 10:00 am	N =
		E =			E =
		P =			P =
	10:00 am- 12:00 pm	N =		10:00 am–12:00 pm	N =
		E =			E =
		P =			P =
	12:00 pm – 1:30 pm	N =		12:00 pm – 1:30 pm	N =
		E =			E =
		P =			P =



Maxwell Ohikhuare, MD  
County Health Officer Co-Chair

Curtis Smith  
Community Co-Chair

ATTACHMENT A-5

**PALM SPRINGS PRIDE  
SATURDAY, NOVEMBER 2<sup>nd</sup> & SUNDAY, NOVEMBER 3<sup>rd</sup> 2019  
PRIDE VOLUNTEER SCHEDULE**

11/2/19	TIME 11:00 am – 10:00 pm	VOLUNTEER NAME • EMAIL • PHONE (Please Print)	11/3/19	TIME 11:00 am – 6:00 pm	VOLUNTEER NAME • EMAIL • PHONE (Please print)
<b>S A T U R D A Y</b>	8:00 am - 12:00 pm	N =	<b>S U N D A Y</b>	9:00 am – 11:00 am	N =
		E =			E =
		P =			P =
	12:00 pm – 3:00 pm	N =		11:00 am – 1:00 pm	N =
		E =			E =
		P =			P =
	3:00 pm – 6:00 pm	N =		1:00 pm – 3:00 pm	N =
		E =			E =
		P =			P =
	6:00 pm -10:00 pm	N =		3:00 pm – 6:00 pm	N =
		E =			E =
		P =			P =