



INLAND
EMPIRE
HIV
PLANNING
COUNCIL

First Congregational Church San Bernardino
3041 N. Sierra Ave • San Bernardino, CA 92405
(909)501-6521
Website: www.iehpc.org

Riverside/San Bernardino California Transitional Grant Area

Dr. Cameron Kasier, M.D.
County Health Officer Co-Chair

Mr. Curtis Smith
Community Co-Chair

Needs Assessment Committee

Thursday, January 21, 2021

10:00 AM -11:00 AM

Virtual Meeting Location***

Agenda

11:00 am 1. Call to Order

- Roll Call*
- Introductions

C. Smith

2. Approval of Agenda²

2.1 Approval of the January 21, 2021 agenda

C. Smith

3. Approval of Minutes²

C. Smith

4. Old Business²

4.1 Needs Assessment Committee Work Plan

5. New Business²

5.1 Discuss & Develop Plan for 2021 3 year Needs Assessment

6. Public Comments

Members of the Public

7. Members Privilege

PC Members

PC Staff

8. Review Action Items

Staff Will:

9. Agenda Setting for Next Meeting

TBD

PC Members/ C. Smith

PC Staff

10. Roll Call*

11. 11:00 am Adjournment

¹ The Inland Empire HIV Planning Council is continuing to hold meetings to conduct necessary business pursuant to the provisions of the Governor's Executive Order N-29-20 dated March 17, 2020, which suspends certain requirements of the Ralph M. Brown act. Members of the Planning Council may attend the meeting via teleconference, video conference or phone conference, and will participate in the meeting to the same extent as if they were present. Members of the public may watch and participate electronically in the meetings. As a result of the Executive Order to stay home, in person participation at Inland Empire HIV Planning Council Meeting is not allowed at this time. In addition, the remote site location at the Desert AIDS Project, are not open to the public.

Based on guidance from the California Department of Public Health, the Governor's Executive Order and Office and the San Bernardino County Public Health Officer: (1) You may observe the live stream of the Board meetings at <http://www.iehpc.org/livestream>; (2) If you wish to make a comment on a specific agenda item prior to the day of the meeting, please submit your comments via U.S. Mail*, email or online by 8:00 a.m. on the Thursday of the Planning Council meeting. Please submit your comments to the Planning Council Support Staff online at <https://bit.ly/IEHPCpubliccomment>. Your comments will be placed into the record at the meeting; (3) If you are watching the live stream of the meeting and wish to make a general public comment or to comment on a specific agenda item as it is being heard, please submit your comment, limited to 250 words or less to the Planning Council Support staff at <https://bit.ly/IEHPCpubliccomment>. Efforts will be made to read the comments into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

ADA Accessibility: If you require a reasonable modification or accommodation for a disability, please email the Planning Council Support Staff 72 hours prior to the meeting at benitaiehpc@gmail.com to request an accommodation.

Servicios en Espanol: Notificacin para servicios de interprete deben de someterse setenta y dos horas de anticipo. Por favor !llame (909)501-6521

Attachment 1: Sample Three-Year Needs Assessment Schedule

Needs Assessment Component	Year 1	Year 2	Year 3
1. Epidemiologic Profile	Full written epi profile	Updated epi profile	Updated epi profile
2. Estimates of the Number and Characteristics of PLWHA with Unmet Need and Individuals with HIV/AIDS Who Do Not Know Their Status (HIV+/unaware)	<ul style="list-style-type: none"> ▪ Unmet need estimate and profile ▪ Estimate of number and probable characteristics of HIV+/unaware 	<ul style="list-style-type: none"> ▪ Updated estimate of number and probable characteristics of HIV+/unaware 	<ul style="list-style-type: none"> ▪ Updated unmet need estimate and profile ▪ Updated estimate of number and probable characteristics of HIV+/unaware
3. Assessment of PLWHA Service Needs	PLWHA Survey	<ul style="list-style-type: none"> ▪ Assessment of service needs of PLWHA who are out of care ▪ In-depth review of client utilization data from grantee or HRSA Ryan White Services Report (RSR) 	<ul style="list-style-type: none"> ▪ Special studies of 2-3 PLWHA groups and their service needs ▪ PLWHA community meetings
4. Provider Inventory		Provider inventory	Update of inventory
5. Profile of Provider Capability and Capacity	Provider panels for selected service categories	Provider profile survey and interviews	Provider community meeting
6. Assessment of Unmet Need/Service Gaps [using data from all other needs assessment components]	Assessment of unmet need/service gaps	Updated assessment of unmet need/ service gaps	Updated assessment of unmet need/service gaps

Table 22: Attachment 1: Sample Three-Year Needs Assessment Schedule