



INLAND
EMPIRE
HIV
PLANNING
COUNCIL

351 N. Mt. View Ave • San Bernardino, CA 92415-0100
(909) 693-0750
Website: www.iehpc.org

Riverside/San Bernardino California Transitional Grant Area

Maxwell Ohikhuare, MD
County Health Officer Co-Chair

Gregory French
Community Co-Chair

Planning Committee

Thursday, May 16, 2013
9:30am-11:30am

Meeting Location

Department of Public Health
351 North Mt. View Ave., Basement
San Bernardino, CA 92415
No teleconferencing available

These facilities are in full compliance with the Americans with Disabilities Act of 1992.

Agenda

9:30am	1. Call to Order <ul style="list-style-type: none"> ▪ Roll Call* ▪ Introductions 	N. Batista
	2. Public Comments¹	Members of the Public
	3. Members Privilege	PC Members
	4. Approval of Agenda²	N. Batista
	5. Approval of Minutes² 5.1 Minutes of April 11, 2013	N. Batista
	6. Old Business² 6.1 PSRA Agenda (A-1)	Committee Members
	7. New Business² 7.1 Develop committee workplan based on reduced meetings (A-2) 7.2 Review specialized Needs Assessment **	Committee Members
	8. Public Comments¹	Members of the Public

9. Members Privilege	PC Members
10. Review of Action Items	PC Staff
11. Agenda Setting for Next Meeting June 6, 2013 Department of Public Health	PC Members/ N. Batista
12. Roll Call*	PC Staff
11:30am 13. Adjournment	N. Batista

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² The agenda item may consist of a discussion and a vote. Public comments can be made prior to each Planning Council vote.

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** Attachment was not available at time of printing, but will be available at the meeting.

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DRAFT
2013 Priority Setting & Resource Allocations Data Summit
Wednesday and Thursday July 31- August 1, 2013
9:00am – 5:00pm
 Riverside County
 Breckenridge/Jenner Conference Room
 3900 Sherman Drive
 Riverside, CA 92503

(This facility is in full compliance with the Americans with Disabilities Act of 1992)

AGENDA

Day 1 – Wednesday, July 31st

Please bring your PS&RA Summit binder each day.

Please take rolling breaks as needed.

8:00-8:45	<u>Continental Breakfast</u>	
9:00	Call to Order	
	Welcome, Introductions, Announcements and Roll Call	<i>Chair/co-chair</i>
	➤ Mission, Vision, Guiding Principles & Shared Values	<i>Chair/co-chair</i>
	Consent Calendar	<i>Chair/PC Members</i>
	➤ August 2013 Calendar	
	Members Privilege	<i>Planning Council</i>
	Instruction for Public Comments	<i>Planning Council</i>
	Public Comments	<i>Members of the Public</i>
	Affordable Care Act (general overview)	<i>S. Rigsby</i>
	Minority AIDS Initiative	<i>S. Rigsby</i>
	Break	
	Needs Assessment: Summarized Data Presentation	<i>K. Woods/B. Flippin</i>
	➤ Epidemiological Data: Highlights and Trends	
12:00	<u>Lunch</u>	
1:00	Reconvene/ Housekeeping	
	Needs Assessment: Q&A	
	➤ 2011 Comprehensive Needs Assessment	<i>Chair will facilitate</i>
	Break	
	Priority Setting Data	
	➤ Ryan White Service Categories & Definitions/MAI	<i>S. Rigsby</i>
	➤ Profile of 2012-2013 Ryan White Consumers	<i>B. Flippin</i>
	➤ 2013-2016 Comprehensive HIV Services Plan Highlights	<i>Planning Cmte/Natalie</i>
5:00	Recess	<i>Chair/Co-Chair</i>

AGENDA
Day 2 – Thursday, August 1st
Please take rolling breaks as needed.

8:00-8:45	<u>Continental Breakfast</u>	
9:00	Reconvene/Housekeeping	<i>Chair/Co-Chair</i>
	Welcome, Introductions, Announcements and Roll Call	<i>Chair/Co-Chair</i>
	Members Privilege	<i>Planning Council</i>
	Public Comments	<i>Members of the Public</i>
	Variables Impacting Services (Affordable Care Act)	<i>S. Rigsby</i>
	Break	
	Priority Setting & Resource Allocations Process & Instructions	<i>Chair/Co-chair</i>
	➤ PS&RA Process Highlights	
	➤ Priority Setting Decision-Making Tools	
	➤ 2013 Prioritized Service Categories (refer to binder appendix)	<i>A. Fox</i>
	▪ Review of 2013 Funded Service Priorities	
	➤ Review of the Continuum of Care	<i>L. Ford Watson</i>
12:00	<u>Lunch</u>	
1:00	Reconvene/Housekeeping	<i>Chair/Co-chair</i>
	Acknowledge Chief Elected Official Address	
	Develop and Approve Final Service Priorities for FY 2014	<i>Planning Council</i>
	Resource Allocations Data	
	➤ <u>Resource Gap Analysis</u>	<i>B. Flippin</i>
	Analysis based on: Resource Inventory, Alternative Funding Sources, and Service Narratives	
	Break	
	Resource Allocations Process and Instructions	
	➤ Conflict of Interest	<i>Chair/Co-Chair</i>
	➤ Funding Percentages	<i>S. Rigsby</i>
5:00	Recess	<i>Chair/Co-Chair</i>

AGENDA
Day 3 – Friday, August 2nd
Please take rolling breaks as needed.

8:00-8:45	<u>Continental Breakfast</u>	
9:00	Reconvene/Housekeeping	<i>Chair-Co-Chair</i>
	Welcome, Introductions, Announcements and Roll Call	<i>Chair-Co-Chair</i>
	Members Privilege	<i>Planning Council</i>
	Public Comments	<i>Members of the Public</i>
	Develop and Approve Final Allocations <i>Note: Public comments will be interspersed within the Resource allocation discussion</i>	<i>Planning Council</i>
12:00	<u>Lunch</u>	
1:00	Reconvene/Housekeeping	
	Develop and Approve Final Allocations (Continued) <i>Note: Public comments will be interspersed within the Resource Allocation discussion</i>	<i>Planning Council</i>
	Break	
	Develop and Approve Final Allocations (continued) ➤ Post Award Instruction to Grantee	<i>Planning Council</i>
	Development of Directives ➤ Development of Directives ➤ Review Directives for Approval	<i>Chair-Co-Chair</i>
5:00	Next Steps / Adjourn	<i>Chair-Co-Chair</i>

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Requests for special accommodations (i.e., language interpretation, and/or American Sign Language) must be received 72 hours prior to the date of the meeting. Contact PC Support Staff at (909) 693-0750. Note: Teleconference and videoconference will not be available for the Priority Setting and Resource Allocations Summit.

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D R A F T
IEHPC Planning Committee Workplan
Conduct Needs Assessment; Develop Comprehensive HIV Services Plan/Ensure Continuum of Care

Directive	Measurable	Completed By
Take the lead role in conducting a Needs Assessments for the TGA every three years (at a minimum) and reporting this information back to the Council, and oversee any needs assessment contractors and work collaboratively with the RWP	Full or Specialized Needs Assessment	2014 or as requested
Develop, review, and revise a Comprehensive HIV Services Plan, in collaboration with the RWP, every three years or as specified by HRSA.	Completed Comprehensive HIV Services Plan	2015
Participate in the development of and ensure that Council actions are consistent with the Statewide Coordinated Statement of Need (SCSN)	SCSN updates and reports to Council at meetings	As requested/agendized on Council agenda
Establish and oversee the process through which the Council determines service priorities and resource allocations for the TGA. Priority Setting and Resource Allocation “PSRA”	Annual PSRA Summit	July or August of each year
Recommending a process for ensuring timely and informed reallocation of funds as required during the program year, working with the RWP	Completion of annual reallocation of funds directive to RWP	As requested by RWP
Monitor and evaluate the progress in implementing the Comprehensive service plan.	Summary of semi-annual evaluation of Comprehensive service plan	July/January

Notes:



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Riverside/San Bernardino California Transitional Grant Area

Maxwell Ohikhuare, MD
Health Officer Co-Chair

Gregory French County
Community Co-Chair

Planning Committee

Thursday, April 11, 2013
9:30am-11:30am

Meeting Location

Desert AIDS Project
1695 N. Sunrise Way
Palm Springs, CA 92262
(760) 323-2118

These facilities are in full compliance with the Americans with Disabilities Act of 1992.

Minutes

Members: N. Batista-Wyatt, B. Contreras, T. Evans, P. Hagan, L. White, D. Wahl, B. Orr

Guests: C. Harris, B. Quinn, A. Ziven, V. Jauregui-Burns, M. Tona, M. Francois

RWP: B. Flippin, S. Rigsby

Staff: A. Fox, M. Hoze

9:39am	1. Call to Order <ul style="list-style-type: none">▪ Roll Call*▪ Introductions	N. Batista-Wyatt
	2. Public Comments¹	Members of the Public
	3. Members Privilege	PC Members
	4. Approval of Agenda² <p>Motion to approve the April 11, 2013 agenda Motion/Second: P. Hagan, B. Orr Motion Carried.</p>	N. Batista-Wyatt
	5. Approval of Minutes² <p>5.1 Minutes of March 14, 2013 Motion/Second: N. Batista-Wyatt, P. Hagan Motion Carried.</p>	N. Batista-Wyatt
	6. Old Business² <ul style="list-style-type: none">• Committee members reviewed PSRA agenda and noted the date change of the PSRA to the end of July.• There was some discussion of reducing the number of days of the PSRA from three (3) to two	Committee Members

(2).

7. New Business²

- There was detailed discussed about the reductions that need to be made to Planning Council's processes in response to the Federal Sequestration.

Committee Members

8. Public Comments¹

None

Members of the Public

9. Members Privilege

None

PC Members

10. Review of Action Items

Staff will:

1. Make changes to PSRA agenda and agendize on PC agenda.
2. Agendize the budget scenario on Council agenda.
3. Agendize comparing Comprehensive Plan vs. Clinical Performance Measures currently being monitored.

PC Staff

11. Agenda Setting for Next Meeting

June 16, 2013, Department of Public Health

PC Members/ N. Batista-Wyatt

12. Roll Call*

PC Staff

10:45am 13. Adjournment

N. Batista-Wyatt

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