



INLAND
EMPIRE
HIV
PLANNING
COUNCIL

351 N. Mt. View Ave • San Bernardino, CA 92415-0100
(909) 693-0750
Website: www.iehpc.org

Riverside/San Bernardino California Transitional Grant Area

Maxwell Ohikhuare, MD
County Health Officer Co-Chair

Gregory French
Community Co-Chair

Planning Committee

Thursday, June 13, 2013
9:00am-11:00am

Meeting Location

Department of Public Health
351 North Mt. View Ave., Basement
San Bernardino, CA 92415
(909) 693-0750

Teleconferencing Location***

Desert AIDS Project
1695 North Sunrise Way
Palm Springs, CA 92262
(760) 323-2118

Agenda

9:00am	1. Call to Order <ul style="list-style-type: none"> ▪ Roll Call* ▪ Introductions 	N. Batista
	2. Public Comments¹	Members of the Public
	3. Members Privilege	PC Members
	4. Approval of Agenda²	N. Batista
	5. Approval of Minutes² 5.1 Minutes of May 22, 2013	N. Batista
	6. Old Business² 6.1 PSRA Agenda (A-1)	Committee Members
	7. New Business² <ul style="list-style-type: none"> 7.1 Review specialized Needs Assessment** 7.2 Develop committee workplan based on reduced meetings (A-2) 	Committee Members
	8. Public Comments¹	Members of the Public

9. Members Privilege	PC Members
10. Review of Action Items	PC Staff
11. Agenda Setting for Next Meeting TBD	PC Members/ N. Batista
12. Roll Call*	PC Staff
11:00am 13. Adjournment	N. Batista

¹ Public Comments: Any member of the public may address this meeting on items of interest that relate to the Ryan White CARE Act by completing a speaker slip to indicate their interest in addressing the Planning Council. A three-minute limitation will normally apply to each member of the public who wishes to comment, unless waived by the Chair.

² The agenda item may consist of a discussion and a vote. Public comments can be made prior to each Planning Council vote.

* Members must be present at both roll calls to receive credit for meeting attendance.

** Attachment was not available at time of printing, but will be available at the meeting.

*** Teleconferencing will be disconnected if there are no participants on the line after 15 minutes.

Requests for special accommodations (e.g., language translation) must be received 72 hours prior to the date of the meeting. Contact PC Support at (909) 693-0750.

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DRAFT
2013 Priority Setting & Resource Allocations Data Summit
Wednesday and Thursday July 31- August 1, 2013
 Breckenridge/Jenner Conference Room
 3900 Sherman Drive
 Riverside, CA 92503
 (This facility is in full compliance with the Americans with Disabilities Act of 1992)

AGENDA

Day 1 – Wednesday, July 31st (9:00 am – 4:00 pm)

Please bring your PS&RA Summit binder each day.

Please take rolling breaks as needed.

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| 9:00 | <p>Call to Order (20 Minutes)</p> <ul style="list-style-type: none"> ➤ Welcome, Introductions, Announcements and Roll Call ➤ Mission, Vision, Guiding Principles & Shared Values | <p><i>Chair/co-chair</i>
<i>Chair/co-chair</i></p> |
| | <p>Members Privilege (15 Minutes)</p> | <p><i>Planning Council</i></p> |
| | <p>Instruction for Public Comments (15 Minutes)</p> <ul style="list-style-type: none"> ➤ Public Comments | <p><i>Planning Council</i>
<i>Members of the Public</i></p> |
| | <p>Chief Elected Official Address (10 Minutes)</p> | |
| 10:00 | <p><u>Break</u> (15 Minutes)</p> | |
| 10:15 | <p>Affordable Care Act Overview (20 min presentation; 10 min Q&A)</p> | <p><i>T. Raymundo</i></p> |
| 10:45 | <p>Ryan White Program (RWP) (30 min presentation; 15 min Q&A)</p> <ul style="list-style-type: none"> ➤ Eligibility & Allowable Use of Funds | <p><i>B. Flippin / S. Rigsby</i></p> |
| 11:30 | <p>PLWH/A in Riv/SB TGA (30 min presentation; 15 min Q&A)</p> <ul style="list-style-type: none"> ➤ Epidemiology ➤ RWP Client Profile | <p><i>B. Flippin</i>
<i>B. Flippin</i></p> |
| 12:15 | <p><u>Lunch</u> (30 Minutes)</p> | |
| 12:45 | <p>Additional Priority Setting Considerations (45 min total; 15 min each)</p> <ul style="list-style-type: none"> ➤ Comprehensive Needs Assessment (NA) & Specialized NA ➤ 2013-2016 Comprehensive HIV Services Plan Highlights ➤ Review of the Continuum of Care | <p><i>A. Fox</i>
<i>Planning/Natalie</i>
<i>L. Ford Watson</i></p> |
| 2:00 | <p><u>Break</u> (15 Minutes)</p> | |
| 2:15 | <p>PS&RA Process & Instructions (30 min)</p> <ul style="list-style-type: none"> ➤ PS&RA Process Highlights ➤ Priority Setting Decision-Making Tools ➤ 2013 Prioritized Svc Categories (refer to binder appendix) <ul style="list-style-type: none"> ▪ Review of 2013 Funded Service Priorities | <p><i>Chair/Co-chair</i>
<i>A. Fox</i>
<i>A. Fox</i>
<i>A. Fox</i></p> |
| | <p>Set Priorities (90 min)</p> | |

3:45	Members Privilege (15 Minutes)	<i>Planning Council</i>
4:00	Instruction for Public Comments (15 Minutes) ➤ Public Comments	<i>Planning Council</i> <i>Members of the Public</i>
4:15	Recess	

DRAFT

AGENDA
Day 2 – Thursday, August 1st (9:00 am – 4:30 pm)

Please take rolling breaks as needed.

9:00	Call to Order (15 minutes Total) <ul style="list-style-type: none">➤ Welcome, Introductions, and Roll Call➤ Reconvene / Housekeeping	<i>Chair/co-chair</i>
9:15	Gap Analysis (20 min presentation; 20 Q&A; 40 min total)	<i>B. Flippin</i>
9:55	Specific ACA Impacts (10 min presentation; 10 min Q&A)	<i>S. Rigsby</i>
10:15	Break	
10:30	Resource Allocations Process and Instructions (15 min) <ul style="list-style-type: none">➤ Conflict of Interest➤ Funding Percentages	<i>Chair/Co-Chair</i> <i>S. Rigsby</i>
10:45	Develop and Approve Final Allocations (90 min) <i>Note: Public comments will be interspersed within the Resource allocation discussion</i>	<i>Planning Council</i>
12:15	Lunch	
12:45	Develop and Approve Final Allocations Con't.	
3:45	Next Steps (15 min) <ul style="list-style-type: none">➤ Post Award Instructions➤ Directive Instructions to Planning Committee	<i>Planning Council</i>
4:00	Members Privilege (15 min)	<i>Planning Council</i>
4:15	Public Comments (15 min)	<i>Members of the Public</i>
4:30	Adjourn	

D R A F T
IEHPC Planning Committee Workplan
Conduct Needs Assessment; Develop Comprehensive HIV Services Plan/Ensure Continuum of Care

Directive	Measurable	Completed By
Take the lead role in conducting a Needs Assessments for the TGA every three years (at a minimum) and reporting this information back to the Council, and oversee any needs assessment contractors and work collaboratively with the RWP	Full or Specialized Needs Assessment	2014 or as requested
Develop, review, and revise a Comprehensive HIV Services Plan, in collaboration with the RWP, every three years or as specified by HRSA.	Completed Comprehensive HIV Services Plan	2015
Participate in the development of and ensure that Council actions are consistent with the Statewide Coordinated Statement of Need (SCSN)	SCSN updates and reports to Council at meetings	As requested/agendized on Council agenda
Establish and oversee the process through which the Council determines service priorities and resource allocations for the TGA. Priority Setting and Resource Allocation “PSRA”	Annual PSRA Summit	July or August of each year
Recommending a process for ensuring timely and informed reallocation of funds as required during the program year, working with the RWP	Completion of annual reallocation of funds directive to RWP	As requested by RWP
Monitor and evaluate the progress in implementing the Comprehensive service plan.	Summary of semi-annual evaluation of Comprehensive service plan	July/January

Notes:



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Gregory French County
Community Co-Chair

Planning Committee

Wednesday, May 22, 2013
9:30am-11:30am

Meeting Location

Department of Public Health
351 North Mt. View Ave, Basement
San Bernardino, CA 92415

Minutes

Members: N. Batista-Wyatt, B. Contreras, L. White, H. Nickel

Guests: T. Evans, S. Cienfuegos

Staff: A. Fox, M. Hoze

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- | | | |
|----------------|--|------------------|
| 10:25am | 1. Call to Order <ul style="list-style-type: none">▪ Roll Call*▪ Introductions | N. Batista-Wyatt |
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| | 2. Public Comments¹ <p>A. Fox announced Community Vital Signs Summit in July.</p> | Members of the Public |
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| | 3. Members Privilege | PC Members |
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| | 4. Approval of Agenda² <p>Motion to approve the May 22, 2013 agenda
Motion/Second: H. Nickel, B. Contreras
Motion Carried.</p> | N. Batista-Wyatt |
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| | 5. Approval of Minutes² <p>5.1 Minutes of April 11, 2013
Motion/Second: B. Contreras, L. White
Motion Carried.</p> | N. Batista-Wyatt |
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| | 6. Old Business² <ul style="list-style-type: none">• Committee members reviewed the draft scenario of the two (2) day PSRA agenda. The committee made changes to draft scenario and will review again at next meeting. | Committee Members |
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| | 7. New Business² <ul style="list-style-type: none">• New Business items were tabled until next | Committee Members |
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meeting June 13, 2013.

8. Public Comments¹

None

Members of the Public

9. Members Privilege

None

PC Members

10. Review of Action Items

Staff will:

1. Agendize 25/75 % split on PC agenda
 2. Request 25/75% split scenarios from RWP
 3. Make changes to PSRA agenda agendize on June agenda for Planning Committee
 4. Develop and agendize 2013-2014 PC meeting calendar on June's PC agenda
-

PC Staff

11. Agenda Setting for Next Meeting

June 16, 2013, Department of Public Health

PC Members/ N. Batista-Wyatt

12. Roll Call*

PC Staff

11:31am

13. Adjournment

N. Batista-Wyatt

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