



INLAND  
EMPIRE  
HIV  
PLANNING  
COUNCIL

County of San Bernardino Public Health  
351 N. Mt. View Ave • San Bernardino, CA 92415-0100  
(909) 693-0750  
Website: [www.iehpc.org](http://www.iehpc.org)

Riverside/San Bernardino California Transitional Grant Area

Cameron Kaiser, MD  
County Health Officer Co-Chair

Shelia Cromwell-Nieve  
Community Co-Chair

# Planning Committee

Thursday, June 11, 2015  
9:00 to 11:00am

### Meeting Location

Department of Public Health  
351 North Mt. View Ave., B15  
San Bernardino, CA 92415  
(909)693-0750

### Teleconferencing Location\*\*\*

Desert AIDS Project  
1695 North Sunrise Way  
Palm Springs, CA 92262  
(760) 323-2118

## Agenda

<b>9:00am</b>	<b>1. Call to Order</b>	
	<ul style="list-style-type: none"> <li>▪ Roll Call*</li> <li>▪ Introductions</li> </ul>	L. White
	<b>2. Public Comments<sup>1</sup></b>	Members of the Public
	<b>3. Members Privilege</b>	PC Members
	<b>4. Approval of Agenda<sup>2</sup></b>	L. White
	4.1 Approval of 6.11.15 agenda.	
	<b>5. Approval of Minutes<sup>2</sup></b>	L. White
	5.1 June 4, 2015 Minutes	
	<b>6. Old Business<sup>2</sup></b>	
	6.1 Develop 2 <sup>st</sup> Draft of PSRA Agenda – (A-1)	Committee Members
	<b>7. New Business<sup>2</sup></b>	
	7.1 Develop Consumer Caucus Agenda	
	7.2 Review Consumer Caucus Flyer (A-2)	Committee Members
	<b>8. Public Comments<sup>1</sup></b>	Members of the Public

<b>9. Members Privilege</b>	PC Members
<b>10. Review of Action Items</b>	PC Staff
<b>11. Agenda Setting for Next Meeting</b> September 24, 2015 HIV Planning Council Conference Room	PC Members/ L. White
<b>12. Roll Call*</b>	PC Staff
<b>11:00am 13. Adjournment</b>	L. White

<sup>1</sup> Public Comments: Any member of the public may address this meeting on items of interest that relate to the Ryan White CARE Act by completing a speaker slip to indicate their interest in addressing the Planning Council. A three-minute limitation will normally apply to each member of the public who wishes to comment, unless waived by the Chair.

<sup>2</sup> The agenda item may consist of a discussion and a vote. Public comments can be made prior to each Planning Council vote.

\* Members must be present at both roll calls to receive credit for meeting attendance.

\*\* Attachment was not available at time of printing, but will be available at the meeting.

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Servicios en Español: Notificación para servicios de intérprete deben de someterse setenta y dos horas de anticipo. Por favor llame (909) 693-0750.



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## 2015 Priority Setting & Resource Allocations Data Summit

### Thursday and Friday July 23- July 24, 2015

Grove Community Church  
19900 Grove Community Dr., Riverside, CA 92508  
(This facility is in full compliance with the Americans with Disabilities Act of 1992)

### AGENDA

#### Day 1 – Thursday, July 23rd (9:00 am – 5:00 pm)

*Please bring your PS&RA Summit binder each day.*

*Please take rolling breaks as needed.*

<b>9:00am</b>	<p>Call to Order</p> <ul style="list-style-type: none"> <li>➤ Welcome, Introductions, Announcements and Roll Call</li> <li>➤ Mission, Vision, Guiding Principles &amp; Shared Values</li> </ul> <p>Members Privilege</p> <p>Instruction for Public Comments</p> <ul style="list-style-type: none"> <li>➤ Public Comments</li> </ul> <p>Approval of EAM</p> <p>Specific ACA Impact to Ryan White Program (RWP)</p> <ul style="list-style-type: none"> <li>➤ Eligibility &amp; Allowable Use of Funds</li> <li>➤ History of Reallocations &amp; Expenditures</li> </ul> <p>PLWH/A in Riv/SB TGA</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Epidemiology</td> <td style="width: 50%;">GAP Analysis</td> </tr> <tr> <td>RWP Client Profile</td> <td>Dashboard</td> </tr> </table>	Epidemiology	GAP Analysis	RWP Client Profile	Dashboard	<p><i>S. Cromwell-Nieve</i></p> <p><i>Planning Council</i></p> <p><i>Planning Council</i> <i>Members of the Public</i></p> <p><i>Planning Council</i></p> <p><i>Ryan White Staff</i></p>
Epidemiology	GAP Analysis					
RWP Client Profile	Dashboard					
<b>12:00-1:30pm</b>	<p><b>Lunch</b> Consumer Caucus</p> <p><i>Note: Lunch provided for Council members and invited Caucus members only.</i></p> <p>Instruction for Public Comment</p> <p>Additional Priority Setting Considerations</p> <ul style="list-style-type: none"> <li>➤ 2016 Comprehensive HIV Services Plan Updates</li> <li>➤ Review of the Continuum of Care</li> <li>➤ Comprehensive Needs Assessment (NA)</li> </ul> <p>PS&amp;RA Process &amp; Instructions</p> <ul style="list-style-type: none"> <li>➤ Priority Setting Decision-Making Tools</li> <li>➤ 2014 Prioritized Svc Categories (refer to binder appendix)             <ul style="list-style-type: none"> <li>▪ Review of 2014 Funded Service Priorities</li> </ul> </li> </ul> <p>Prioritize/Approve Service Categories</p> <p><i>Note: Public comments will be interspersed within the Prioritizing Service Category discussion</i></p>	<p><i>TBD</i></p> <p><i>TBD</i></p> <p><i>Planning Council</i></p>				
<b>5:00pm</b>	<p>Recess</p>					



## 2015 Priority Setting & Resource Allocations Data Summit AGENDA

**Day 2 – Friday, July 24<sup>th</sup> (9:00 am – 5:00 pm)**

*Please take rolling breaks as needed.*

<b>9:00</b>	<p>Call to Order</p> <ul style="list-style-type: none"> <li>➤ Welcome, Introductions, and Roll Call</li> <li>➤ Reconvene / Housekeeping</li> <li>➤ Instruction for Public Comment</li> </ul>	S. Cromwell-Nieve
	<p>Resource Allocations Process and Instructions</p> <ul style="list-style-type: none"> <li>➤ Conflict of Interest</li> <li>➤ Funding Percentages</li> </ul>	TBD <i>S. Rigsby</i>
	<p>Develop and Approve Final Allocations <i>Note: Public comments will be interspersed within the Resource allocation discussion</i></p>	<i>Planning Council</i>
<b>12:00-1:00pm</b>	<p><b>Lunch</b> <i>Note: Lunch provided for Council Members only.</i> Instruction for Public Comment</p> <p>Develop and Approve Final Allocations Cont'd.</p> <p>Next Steps</p> <ul style="list-style-type: none"> <li>➤ Post Award Instructions</li> <li>➤ Directive Instructions to Planning Committee</li> </ul>	
	<p>Members Privilege</p>	<i>Planning Council</i>
	<p>Public Comments</p>	<i>Members of the Public</i>
<b>5:00</b>	<p>Adjourn</p>	

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**Inland Empire HIV Planning Council  
Consumer Caucus  
Thursday, July 23, 2015**

The Inland Empire Planning Council is seeking diverse men and women from all walks of life to lend their voice to the Council by participating in an HIV Consumer Caucus to discuss the health care service priorities in Riverside and San Bernardino counties, during our annual Priority Setting and Reallocations Summit.

***DRAFT***

**Date:** Thursday, July 23, 2015

**Location:** Grove Community Church (Chapel)

19900 Grove Community Dr. Riverside, CA 92508

**Time:** 12:00pm to 1:30pm

Please register via Eventbrite:

Registration is limited to the first 25 registrants

Lunch will be provided

For more information

Please contact the Inland Empire HIV Planning Council at: 909-693-0750

Website: [www.iehpc.org](http://www.iehpc.org)



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Cameron Kaiser, MD  
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Shelia Cromwell-Nieve  
Community Co-Chair

# Planning Committee

Thursday, June 4, 2015  
9:00 to 11:00am

**Meeting Location**

Department of Public Health  
351 North Mt. View Ave., B15  
San Bernardino, CA 92415  
(909)693-0750

**Teleconferencing Location\*\*\***

Desert AIDS Project  
1695 North Sunrise Way  
Palm Springs, CA 92262  
(760) 323-2118

## Minutes

**Members:** A. Jacobson, B. Contreras, C. Smith, G. Maldonado, L. White, S. Cromwell-Nieve

**Staff:** A. Fox

**Public:** T. Evans

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|---------------|--|
| <b>9:22am</b> | <b>1. Call to Order</b> <ul style="list-style-type: none"><li>▪ Roll Call* <span style="float: right;">L. White</span></li><li>▪ Introductions</li></ul> |
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|  | <b>2. Public Comments<sup>1</sup></b> <p style="text-align: center;"><b>NONE</b></p> <p style="text-align: right;">Members of the Public</p> |
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|  | <b>3. Members Privilege</b> <p style="text-align: center;"><b>NONE</b></p> <p style="text-align: right;">PC Members</p> |
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|  | <b>4. Approval of Agenda<sup>2</sup></b> <p>4.1 Approval of 6.4.15 agenda. <span style="float: right;">L. White</span></p> <p><b>Motion to approve the 6.4.15 agenda. M/S/C: G. Maldonado, B. Contreras. No Abstentions</b></p> |
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|  | <b>5. Approval of Minutes<sup>2</sup></b> <p>5.1 September 18, 2014 Minutes <span style="float: right;">L. White</span></p> <p><b>Motion to approve the 9.18.15 minutes. M/S/C: C. Smith, G. Maldonado. – Abstained- C. Smith.</b></p> |
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|  | <b>6. Old Business<sup>2</sup></b> <p style="text-align: right;">Committee Members</p> |
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|  | <b>7. New Business<sup>2</sup></b> <p>7.1 Review/Revise/approve Committee workplan –(A-1)</p> <p><b>Committee reviewed portions of workplan.</b> <span style="float: right;">Committee Members</span></p> <p>7.2 Develop 1<sup>st</sup> Draft of PSRA Agenda – (A-2)</p> <p>Committee reviewed and made changes on the draft PSRA Agenda.</p> |
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**Motion to change PSRA dates from July 22<sup>nd</sup> and July 23<sup>rd</sup> to July 23<sup>rd</sup> and July 24<sup>th</sup> and to change the location to Grove Community Church. M/S/C: G. Maldonado, C. Smith. – B. Contreras Abstained**  
**Motion to approve consumer caucus at 25 consumers. M/S/C: B. Contreras, G. Maldonado – No Abstentions**

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**8. Public Comments<sup>1</sup>**

**NONE**

Members of the Public

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**9. Members Privilege**

B. Contreras corrected previous statement made during the meeting that the phone number on the outreach material didn't work. She stated that she call the number some picks up or calls back.

PC Members

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**10. Review of Action Items**

Staff will:

1. Agendize committee motions to the full Council agenda
2. Contact Grove Church to finalize dates and lunch order once approved by Council
3. Follow-up with G. Maldonado regarding Evenbrite registration and Flyer.

PC Staff

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**11. Agenda Setting for Next Meeting**

June 11, 2015  
HIV Planning Council Conference Room

PC Members/ L. White

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**12. Roll Call\***

PC Staff

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**10:48am 13. Adjournment**

L. White

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